

	Homeowners of Laurel Park (HALP) Executive Committee (EC)
Meeting Date:	November 8, 2010
Meeting Location:	HALP Office
In Attendance:	Wendy Kane, President Jennifer Bogin, Vice President Ron Michonski, Financial Officer Dan Richardson, Property Officer Tira Pandolf, Clerk David Baker, Member-at-Large Mike Pancione, Property Manager
Regrets:	Anne Rogers, Member-at-Large
Also Invited/Attending:	Kate Richardson, Patricia Althea, Greg Kline, Robin Levine, Kandy Littrell

Agenda:

1. New Business from Homeowners:

- a. #47, #45, #44, #41, #42, and #37 - Mike Pancione is investigating problem with the Northampton Water Department and other water specialists. EC recommends that Property Committee investigate water mains and come up with plan to replace over upcoming years.
- b. #6 – Emergency roof repair approved
- c. #50 – Emergency tree removal due to squirrel infestation approved
- d. #46 - Roof repair approved
- e. #23 – House updates approved
- f. #21 – Pancione will respond to letter
- g. #76 - tree trimming by licensed and insured tree removal specialist approved
- h. #75 – water shut-off issue resolved
- i. #85 - Editorial response to three Chirp & Chatter articles given
- j. #109 – Discussion of LPA Normal Hall use

2. Property Manager Report:

- a. Light over recycle area and trash dumpsters repaired
- b. Sign with recycling rules nailed to tree next to dumpster will be removed from tree

- c. Leaf pick-up map – progress report –latest schedule has gone out to homeowners. To address leaf blowing issue, Property Management will begin distributing paper and/or plastic collection bags. Instructions to follow.
- d. Property Management is planning to send out to every homeowner a copy of plot plan that shows the location of their water shut off. Updated By-Law states that water shutoffs and septic clean outs must be marked. In post office building there are two different sized (head) water keys of the same length-long versions – will color code key head – one red and one yellow.
- e. Snow removal –Homeowners will be reminded to fill out form if they have special snow removal needs. Forms will be left in post office building. Homeowners should complete and leave in HALP office envelope on office door. Dining Hall and Normal Hall need water shut off and garden

3. EC Business:

- a. Orientation for new EC

4. Recurring Business:

- a. Ad Hoc Committees – no report
- b. #83 update – discussion ongoing
- c. Follow-up letters - Update on letters sent out from last EC meeting

Discussions:

- Selling of building #1 – discussion around table

Adjourned meeting 9:40pm

These minutes respectfully submitted by Tira Pandolf, HALP EC Clerk
11-13-2010-TP